

Contract Adult Education Instructor

Tower Hill Botanic Garden, PO Box 598, Boylston MA 01505 508-869-6111

Direct Manager:	Adult Education Manager		
Department/Group:	Education	Job Category:	Independent contractor
Location:	Boylston, MA	Travel Required:	No
Salary or Rate Range:	Hourly and commensurate with experience and program format. Some programs may include a mutually agreed upon material fee per person or per class.	Contact	Ann Marie Pilch, Adult Education Manager, apilch@towerhillbg.org
Date posted:	11/2/18	Posting Expires:	Ongoing
Application Instructions:	Please submit a cover letter, resume, a list of 3 references, a list of proposed programs, and samples of your work. Include first and last name in the file name of each document.		

Tower Hill Botanic Garden’s mission is to inspire the use and appreciation of horticulture to improve lives, enrich communities and strengthen commitment to the natural world. Our core values are Learning, Stewardship, Sustainability, Inclusivity, Joy and Excellence.

Position Overview:

Tower Hill Botanic Garden is seeking instructors to deliver a variety of mission-related classes and workshops for adults. The qualified candidate will possess the skills necessary to convey information to students using a diverse array of materials and methodologies. The Instructor must be able to develop their own curriculum and lesson plans, and deliver those plans to students to a satisfactory level of competence. Program topic areas include but are not limited to:

- Botany for gardeners
- Seed starting
- Seed saving
- Disease and pest identification and management
- Soils
- Plant Propagation
- Container gardening
- Pruning
- Cold frames and season extension
- Perennials
- Garden and landscape design
- Edible gardening
- Houseplants
- Herbs
- Medicinal plants
- Terrariums
- Hydroponics
- Bulbs
- Succulents
- Lawn care and lawn alternatives
- Woody plants/arboriculture
- Botanical nomenclature
- Plant identification
- Ecological & sustainable gardening
- Horticulture
- Horticultural therapy
- Conservation
- Nature study
- History of plants
- Mushroom identification
- Wild edibles
- Botanical illustration
- Botanical drawing and painting
- Plein air drawing and painting
- Garden photography
- Garden, floral, and plant crafts
- Floral design
- Holiday florals
- Cooking
- Green living
- Birding

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Responsibilities

- Develop programs including program format, title, curriculum, handouts, etc.
- Provide program materials unless otherwise arranged
- Provide all instruction for the course

Qualifications

- Degree and/or documented expertise in program content area
- Excellent written and verbal communication skills
- Teaching experience preferred

Schedule

- Classes are scheduled on weekend days, weekday mornings and afternoons, and occasional weekday evenings, by mutual agreement.
- Classes can be single or multi-session, with a minimum length of two hours.

Tower Hill Botanic Garden is an Equal Opportunity Employer.