

New England Botanic Garden at Tower Hill is pleased you're considering its gardens for your photography group's visit! We ask all photographers to please help us to maintain the integrity of the Gardens by honoring these policies. They are intended to ensure that NEBG at TH can fulfill its goal to make the world a better place by connecting people and plants through excellence in horticulture.

- Unless specific locations are being privately rented for a photo shoot photographers should expect the need to work around visitors in all areas. Please note that we do not privatize outdoor locations while open to the public.
- Moving or removing plants (inside or out) or structures that are part of the Gardens, such as benches, containers, displays, plant signs, fences, etc., is prohibited.
- No photographer or subject may step in flower beds, fountains, walls, benches, or places other than on designated paths and open grassy areas. Climbing or mounting equipment in trees or structures is not permitted.
- Balloons, kites, and flying lanterns are prohibited. Please contact the Private Events Department at the time of application to get approval for any props you would like to use.
- All photo subjects must be fully and appropriately clothed. Swimsuit photo shoots are not permitted.
- All cords or wires must be placed and monitored in a way that doesn't alter the pathways and put Garden visitors at risk.
- Photographers will be held accountable for their actions and those of their clients, crew members, and subjects if they damage NEBG at TH facilities and property.
- The use of drones or remote controlled aerial vehicles launched, operated, or retrieved on NEBG at TH property is not permitted without prior approval. The overflight of such equipment above NEBG at TH in a manner not otherwise permitted by local, state, and/or federal statute and regulation is prohibited.

Appointments: All portrait photography sessions must be scheduled and paid for at least two-weeks in advance. To request an appointment, please contact the NEBG Private events staff at events@nebg.org or call 508-869-6111 x140. If the gardens are available for the photo shoot, payment in full will confirm your reservation. Instances that will require an appointment include:

- a session that may interfere with the visiting experience of other guests
- specific areas or paths that may be blocked to take photos
- equipment such as tripods and flashes are used

Admission: On the day of your appointment, admission will be granted at no additional charge to the photographers and guests associated with the shoot to the size defined below unless you are part of an external fee based class.

Upon arrival, instructors must check in at the information desk to receive photographers' lanyards which must be worn by each person in your group throughout the visit.

RATES AND FEES All photo sessions are reserved for 1 ½ hours (90 minutes)

Days	Hours	Group Type	Group Size	Price for 90 minutes	Additional 30 minutes
Monday-Thursday	10am-5pm	Small	up to 10	\$125	\$25
Monday-Thursday	10am-5pm	Large	11-25	\$175 + \$19 per person over 10 people	
Friday-Sunday	10am-5pm	Small	10	\$175	\$50
Friday-Sunday	10am-5pm	Large	11-25	\$175 + \$19 per person over 10 people	
Evening	5pm-8pm	Availability limited	up to 25	325 + \$19 per person over 10 people	\$100

External Fee Based Class Visits

Instructors leading external for-fee classes must pay a \$500 fee to visit the Garden with their class. In addition, the instructor and students must pay garden admission at the time of signing the agreement. All external fee-based class visits must be submitted in advance to the Private Events Department for approval. Alternately, you can contract with us to teach a program at Tower Hill. We work with instructors from across the United States to deliver high quality programming for adults. Find out more here.



<u>Conservatory Use</u>: The use of the Orangerie, Limonaia and other indoor spaces for photo shoots must be approved in advance. Factors such as public programming or private rentals will be considered before an indoor appointment can be confirmed. Conservatory usage must constitute only part of the session (the entire visit cannot be conducted in the conservatories, so please plan to spend some of your time outdoors).

<u>Cancellations</u>: A refund, minus \$25.00 administrative fee will be returned if cancellations are made at least 24 hours in advance. Cancellations made with less than 24 hours notice are non-refundable. If a photo shoot is cancelled due to inclement weather, an alternate date can be arranged.