



New England Botanic Garden at Tower Hill is pleased that you are considering our gardens for your photo shoot. Portrait photography is defined as professional and amateur photography for engagement, graduation, quinceañera, family, maternity, portfolio, prom, wedding and any other posed photo session. These posed photo sessions require an appointment made in advance. Other instances that will require an appointment include:

- a session that may interfere with the visiting experience of other guests
- specific areas or paths that may be blocked to take photos
- equipment such as tripods and flashes are used for the posed photo shoot

Photographers may wish to take advantage of New England Botanic Garden at Tower Hill's Portrait Photography Season Pass program which provides considerable savings on portrait photography shoots and includes additional amenities offered only to Photographer's Season Pass holders. Each season is per calendar year; January 1 through December 31. Please note that during our Night Lights event, appointments are only available during our public hours from 10:00AM-3:00PM.

10-Session Season Pass: *During public hours*, up to 10 people per session: \$1200

20-Session Season Pass: *During public hours*, up to 10 people per session: \$2400

Sessions: Each 1½-hour appointment is equal to one session. Multiple sessions can be combined into one visit, when available, or additional time can be purchased at the regular time-extension rates listed for all shoots.

After-Hours (Keeping the garden open late, <25 guests): One after-hours session is available as part of the 10-Session Season Pass, and two are available as part of the 20-Session Season Pass. Additional after-hours appointments may be scheduled with use of one session, plus an additional charge of \$100 per evening. All after-hour appointments and rates begin calculating at 5pm. After-hour appointments are not available on weekends during wedding season (Late-May through Mid-September) or any day during Night Lights.

Large Groups (10-25 guests) or **Wedding Photography** (2-25 guests): Portrait Photography Season Pass holders receive a \$5 per person discount on large groups or wedding photography. Weekend appointments, when available, begin at 10am and are limited to 1½ hours. Each guest in the party is counted including the subject(s), children and spectators (excluding one photographer).

Conservatory Use: The use of the Orangerie, Limonaia and other indoor spaces for photo shoots *must be approved in advance*. Factors such as public programming or private rentals will be considered before an indoor appointment can be confirmed.

Studio Savings: Portrait Photography Season Passes may be used by more than one photographer from the same studio. The photographer who purchases the pass must be the person who reserves each appointment, is responsible for communicating Tower Hill's Photography Policies to each of their photographers, and is liable for any damage which may occur during a shoot. Sessions are not transferrable to photographers outside of your studio.

Tours: If you are not familiar with all that Tower Hill has to offer, please feel free to request a complimentary tour of the gardens and conservatories with tips on the best locations for shoots.

Requesting Appointments: All session appointments must be approved and scheduled at least one-week in advance, or two-weeks in advance for after-hour appointments. Appointment days/times are not guaranteed. Factors such as public programming or private rentals are considered before appointments are confirmed. Black-out dates apply during major special event weekends and during wedding season. To request an



appointment, please contact the Private Events Specialist at events@nebg.org or call 508-869-6111 x140 to determine availability.

Admission: On the day of your appointment, free admission will be granted for all photographers, subjects and guests associated with the shoot to the size defined above. No additional guests or attendees will be permitted. The Portrait Photography Season Pass does not include regular garden admission on non-appointment dates, sessions on black-out days or days NEBG at TH is closed to the public.

Upon arrival, all portrait photographers must check in at the information desk to receive a photographer's lanyard which must be displayed prominently on the photographer's person throughout the shoot.

Additional Information:

- Photographers who purchase a season pass are subject to the same policies as all photographers and must book appointments in advance, check in and out at the reception desk, and wear the photographer's lanyard during the shoot.
- Unused sessions in a calendar year are non-refundable and are not transferrable to the next season.
- Portrait Photography Season Passes do not include commercial photography or styled shoots.
- Tower Hill reserves the right to cancel a Portrait Photography Season Pass if General Photography Policies are not followed. All fees are non-refundable.
- **Cancellations:** Tower Hill must be notified at least 24 hours in advance if you wish to cancel or reschedule a scheduled session. If notified, the session will be returned to the photographer season pass holder's session balance.
- You've purchased the 10-session pass and then find you wish to upgrade? No problem! Just pay the difference between the two levels, plus a \$50 processing fee and we'll upgrade you to the 20-session pass.

GENERAL PHOTOGRAPHY POLICIES

- Unless specific locations are being privately rented for a photo shoot photographers should expect the need to work around visitors in all areas. Please note that we do not privatize outdoor locations while open to the public.
- Moving or removing plants (inside or out) or structures that are part of the Gardens, such as benches, containers, displays, plant signs, fences, etc., is prohibited.
- No photographer or subject may step in flower beds, fountains, walls, benches, or places other than on designated paths and open grassy areas. Climbing or mounting equipment in trees or structures is not permitted.
- Balloons, kites, and flying lanterns are prohibited. Please contact the Private Events Department at the time of application to get approval for any props you would like to use.
- All photo subjects must be fully and appropriately clothed. Swimsuit photo shoots are not permitted.
- All cords or wires must be placed and monitored in a way that doesn't alter the pathways and put Garden visitors at risk.
- Photographers will be held accountable for their actions and those of their clients, crew members, and subjects if they damage NEBG at TH facilities and property.
- The use of drones or remote controlled aerial vehicles launched, operated, or retrieved on NEBG at TH property is not permitted without prior approval. The overflight of such equipment above NEBG at TH in a manner not otherwise permitted by local, state, and/or federal statute and regulation is prohibited.