

# Land Steward

New England Botanic Garden at Tower Hill, PO Box 598, Boylston MA 01505 508-869-6111

<b>Direct Manager:</b>	Land Steward Supervisor		
<b>Department/Group:</b>	Horticulture	<b>Job Category:</b>	<ul style="list-style-type: none"><li>• Non-Exempt</li><li>• Full-time</li><li>• Permanent</li></ul>
<b>Location:</b>	Boylston MA	<b>Travel Required:</b>	Occasional
<b>Salary or Rate Range:</b>	\$19.34-20/hour	<b>Apply at:</b>	<a href="https://bit.ly/nebg-jobs">https://bit.ly/nebg-jobs</a>

The Land Steward is expected to carry out the responsibilities of the job in ways that support NEBG's mission and its commitment to creating a diverse and welcoming organization.

- Being welcoming to all staff and the public
- Be respectful of staff differences and preferences
- Use gender neutral communication styles
- Respect everyone's pronouns

## Responsibilities

- Maintaining turfgrass and grounds to high standards with an emphasis on sustainability and aesthetics under direction of the Land Steward Supervisor
- After training, safely operating and maintaining power tools, vehicles, and other landscape equipment
- Supporting snow removal operations; with training, safely operating snow throwers, salt spreaders, and other snow removal tools and equipment
- Supporting land stewardship activities in natural areas across the property, including mapping plant populations, invasive species management, trail maintenance, and other practices
- Supporting irrigation and hardscape maintenance and repairs
- Supporting general garden maintenance under the direction of supervisor and other horticulture staff
- Supporting installation, fabrication, and maintenance of winter lights event
- Works with an awareness of surroundings in accordance with NEBG safety policy.
- Complies with the provisions of the current Employee Handbook, all published personnel policies, and the requirements of the job description.

## Schedule

The Land Steward position is non-exempt. The standard work schedule for this position is Monday- Friday; however, the schedule may be flexible to suit the needs of the organization and may at times involve weekend or evening hours. Work is performed both indoors and outdoors, and the Land Steward will be

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asked to assist with event management in both indoor and outdoor roles.

### Education and Experience

- Valid driver's license, excellent driving record, and ability to drive a pickup truck.
- Satisfactory completion of a criminal background check.
- Knowledge or interest in horticulture, landscape design, urban ecology, forestry, or urban planning preferred.
- Effective communication skills and willingness to interact with the public

### Physical Demands / Working Conditions

- Must be able to lift 50 pounds repeatedly and work outdoors in all seasonal extremes.
- Must be able to bend, squat, kneel, stand, and walk for extended periods of time and to navigate uneven grounds and stairs evenly.
- Must be able to work with appropriate computer and communications equipment.
- Must be able to work with appropriate hand and power tools.
- Must have or be able to obtain within six months of the start of employment a Massachusetts pesticide applicator (core) license
- Must have or be able to obtain within one year of the start of employment a Massachusetts hoisting engineer license, HE-2A

*Note: Duties described above, other duties and physical demands have been identified as essential functions as required by the Americans with Disabilities Act.*