

Teacher Naturalist

New England Botanic Garden at Tower Hill, PO Box 598, Boylston, MA 01505 | 508-869-6111

Direct Manager:	Manager of Youth Education		
Department/Group:	Education	Job Category:	Hourly Per diem Non-exempt Weekends
Location:	Boylston, MA	Travel Required:	No
Salary or Rate Range:	\$18.85	Apply at:	https://bit.ly/nebg-jobs

Position Overview

Teacher Naturalists are part of a dynamic, creative youth education team that are responsible for leading and engaging children in inquiry-based outdoor exploration using hands-on activities, songs, games, stories, art projects, and science investigations. Under the direction of the Manager of Youth Education, Teacher Naturalists assist in the delivery of a variety of mission-related learning experiences for families with children ages 5-17. Programs may include birthday parties, youth group programs, and scout programs.

Responsibilities

- Lead birthday party activities, scout program tours, and assist with youth group workshops for children.
- Follow and implement all pre-planned program lesson plans as designed.
- Adjust teaching styles and content delivery methods to present information at the appropriate age.
- Monitor groups in indoor and outdoor environments and be mindful of the safety and welfare of all participants, fellow staff, and visitors.
- Set up and break down daily program materials and supplies.
- Maintain a positive attitude and create a safe and fun learning environment.
- Work collaboratively with fellow members of the Youth Education team and other NEBG departments.
- Be welcoming to all staff and the public and respectful of staff differences and preferences.
- Use gender-neutral communication styles and respect everyone's pronouns.
- Attend Inclusion, Diversity, Equity, and Accessibility (IDEA) workshops and training sessions when required.
- Work with an awareness of surroundings and be vigilant to any possible threat to the safety of staff and the public, or NEBG. Ensure all concerns are reported promptly.
- Comply with the provisions of the current Employee Handbook, all published personnel policies and the requirements of the job description.
- Other duties as assigned.

Schedule

Teacher Naturalists are per diem employees who self-schedule for available shifts. The position is considered seasonal where available work shifts are more frequent at certain points during the calendar year. Birthday parties,

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scout groups, and youth group programs are offered on weekends, year-round. This position requires availability during the weekend between the hours of 9am and 5pm. This position works primarily outdoors in all weather conditions with occasional work indoors in a classroom setting.

Physical Demands / Working Conditions:

- Must be able to lift 25 pounds and work outdoors in all seasonal extremes.
- Must be able to bend, kneel, stand, and walk for 90-minutes at a time and to navigate uneven grounds and stairs evenly.
- Must be able to work with appropriate computer and communications equipment.

Note: Duties described above, other duties, and physical demands have been identified as essential functions as required by the Americans with Disabilities Act.

Qualifications

- High school diploma or equivalent.
- Minimum of one year of experience teaching children in a formal or informal setting.
- Experience working with one or more of the following: preschool, elementary, middle, or high school students, scout groups, youth groups, or families.
- CPR and First-Aid Certification; NEBG will provide access to training if needed.
- Experience teaching in an outdoor or camp setting is a plus.
- Experience learning and delivering provided lessons.
- Basic classroom management skills and the ability to present information at the appropriate age.
- Enthusiasm for working with young audiences and leading programs focused on nature and play.
- Adaptable and flexible; can shift gears comfortably and embrace change.
- Ability to use clear, effective written and spoken communication.